

February 3, 2010

Ms. Nina Patawaran

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USA

Re: Philippines Dictionary Project – Metro Manila Chapter

Dear Ms. Patawaran,

Thank you very much for your efforts to bring to Metro Manila the Philippines Dictionary Project, a grassroots movement which endeavors to help Filipino public school students improve their academic performance by distributing high quality children's dictionaries to public elementary schools across the Philippines. De La Salle University ("DLSU") is pleased to be the project's partner local center of excellence for Metro Manila.

To reassure prospective donors and prospective non-profit organization partners whom you (and your friends) approach on this project's behalf, we are writing this letter to confirm our institution's agreement to the guidelines listed below. We believe these guidelines are critical to maintaining the project's transparency, accountability and sustained smooth operations.

1. Funds that are raised for the Philippines Dictionary Project will be used solely for the purpose of purchasing children's dictionaries. Funds will not be remitted to DLSU. Rather, funds raised for the project will be collected at bona fide non-profit organizations such as Ayala Foundation USA, Ayala Foundation, Inc. and PLDT-Smart Foundation, Inc. These non-profit organizations will purchase the dictionaries for direct delivery and donation to DLSU specifically for the "DLSU Philippines Dictionary Project Collection" which shall be housed at the DLSU Main Library.
2. DLSU acknowledges that, in the future, there may be (in-kind) donations of non-dictionary educational materials to the DLSU Philippines Dictionary Project Collection.
3. DLSU hereby authorizes you (or your representatives) and the relevant non-profit organization representative(s) to determine the cheapest source of dictionaries. DLSU recognizes that depending on prevailing market conditions,

the cheapest source of dictionaries may be located in the Philippines, the U.S. or elsewhere.

4. DLSU will lend all donated dictionaries and other educational materials (that collectively form the DLSU Philippines Dictionary Project Collection) to deserving public elementary schools located in Metro Manila. DLSU and each of the relevant public elementary schools will enter into a school-to-school book loan for 50 dictionaries (and a to-be-determined number of copies of non-dictionary educational materials) for up to one (1) school year at a time. Each book loan will have a guarantor. The guarantor will be responsible for any repair and/or replacement costs, in the event that the loaned books are damaged and/or lost. Each book loan will be properly documented by way of a legally binding agreement. Bona fide representatives of DLSU, the borrowing public elementary school and the guarantor will be signatories to the relevant book loan document.
5. DLSU will create a Philippines Dictionary Project working committee under the auspices of the Office of Associate Vice Chancellor for External Relations. DLSU will also appoint a project coordinator to facilitate arrangements with you. This working committee will be charged with formulating project guidelines (including the selection criteria used to determine eligible public elementary schools) and the implementation of such. For the avoidance of doubt, this working committee will have to approve each loan document (mentioned in Item 3 above) prior to signing. The initial members of this working committee shall be: (a) Dr. Arnulfo P. Azcarraga, in his capacity as Associate Vice Chancellor for External Relations, (b) Ms. Perla T. Garcia, in her capacity as Director of the Centennial Office (c) Ms. Ana Maria B. Fresnido, in her capacity as University Library Director and (d) Dr. Roberto T. Borromeo, in his capacity as Dean of the College of Education. As the person who conceptualized this novel program, you will have unique insights from your prior experience in bringing the project to the provinces of Negros Oriental, Capiz, Iloilo, Guimaras and Leyte. Your suggestions/inputs with respect to the Metro Manila rollout's guidelines, as well as those of the non-profit organizations that collect donations for this project, will be much appreciated and will be actively sought by DLSU's Philippines Dictionary Project working committee.
6. DLSU acknowledges that the DLSU Philippines Dictionary Project Collection (which shall be housed at the DLSU Main Library) will not be for the use of the DLSU teachers and students. DLSU will process, organize and care for the donated dictionaries according to established practices at the DLSU Main Library. DLSU will be responsible for providing protective plastic covers for the donated dictionaries. DLSU will arrange for the necessary manpower to stamp each donated dictionary with "Philippines Dictionary Project" and to label each donated dictionary with the donor's name (and requested inscription, if any).
7. At the earliest possibility, DLSU will offer teacher-training workshops to the teachers of participating public elementary schools so as to maximize the educational impact of the DLSU Philippines Dictionary Project Collection of

dictionaries and other educational materials. If necessary, DLSU will invite expert-colleagues in the fields of education, language teaching, mathematics, sciences and other topics, as the need for such expertise arises.

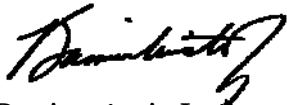
8. In recognition of the power of DLSU's student body, faculty and alumni, DLSU will engage its students, faculty and alumni to increase awareness of and support for DLSU's role as the dictionary bank for Metro Manila.

We hope that this letter provides some clarity on the project's general guidelines to which DLSU will adhere, thereby helping you with your fundraising activities.

Please feel free to share this letter with both prospective non-profit organization partners and prospective donors.

We look forward to launching the project in Metro Manila by either May or June 2010!

Very truly yours,



Br. Armin A. Luistro FSC
President and Chancellor

Cc: Ms. Marivic Padilla – Ayala Foundation USA
Ms. Chiara Cruza – Ayala Foundation, Inc.
Mr. Rene S. Meily – PLDT Smart Foundation, Inc.